

**DESIGNERS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MADISON WI  
May 29,2003  
MINUTES**

**PRESENT:** James Dorn, Michael Ohberg, Robert Pertzborn, Donna Rozar

**EXCUSED:** Karen Kalishek

**STAFF PRESENT:** Patty Hoeft, Wayne Austin, Pamela Meicher

**CALL TO ORDER**

James Dorn called the meeting to order at 9:30 a.m.. A quorum of 4 members was present.

**ADOPTION OF AGENDA**

**MOTION:** Donna Rozar moved, seconded by Michael Ohberg, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (10/10/02)**

**MOTION:** Michael Ohberg moved, seconded by Donna Rozar, to approve the minutes of 10/10/02 as published. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Patty Hoeft, Division Administrator**

• **Section Roster**

The Board approved the Section Roster with the email correction for Michael Ohberg. His email should be [mohberg@ci.waukesha.wi.us](mailto:mohberg@ci.waukesha.wi.us).

• **2003 Meeting Dates**

**Designers Section Meeting  
Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors**

The Joint Board will meet on September 11, 2003, as scheduled. Michael Ohberg said he may miss the September meeting due to a conference in Florida. He will verify the date and advise the Department.

- **To Do List**

Noted

- **Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules**

Noted

- **Board Member Updates**

No new information was available on Board member updates. The Department will email James Dorn, Robert Pertzborn and Donna Rozar the Appointments Director information so that they may submit their resumes for Board Appointments.

- **Elections**

**MOTION:** Donna Rozar moved, seconded by Michael Ohberg, to unanimously nominate and re-elect James Dorn, Chair. Motion carried unanimously.

**MOTION:** Michael Ohberg moved, seconded by Robert Pertzborn, to unanimously nominate and re-elect Donna Rozar, Vice Chair. Motion carried unanimously.

**MOTION:** Donna Rozar moved, seconded by Michael Ohberg, to unanimously nominate and re-Michael Ohberg, Secretary. Motion carried unanimously.

- **Regulatory Digest**

Robert Pertzborn suggested that articles from the Department of Commerce or use the rules effective May 1<sup>st</sup> as material for the Regulatory Digest. Patty Hoeft will follow up on those ideas for articles to be published in the Regulatory Digest.

**SECRETARY DONSIA STRONG HILL**

**Designers Section Meeting**  
**Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors**

Secretary Donsia Strong Hill discussed the fee study completed by Grant Thornton with the Board. The proposed fee increases were considered by legislature and turned down. Instead of the possible fee increases the Department has been asked to cut another \$800,000 from their budget. Secretary Strong Hill plans to meet with all the Board Chairs to put a budget plan together that can be presented to the legislature.

Deputy Secretary Mary Schlaefer discussed the negotiations going on between the current landlord of the Department's facility and the Department of Corrections, a possible new site location for the Department. Negotiations should be complete in the near future and then a decision can be made on the Department's facility location.

## **SECTION MEMBER ACTIVITY**

Noted

## **LEGISLATIVE ISSUES**

### **• Review Legislative Proposal Regarding Mandatory Continuing Education**

Wayne Austin, Legal Counsel advised the Section that the language authorizing the Board to promulgate rules defining continuing education requirements for licenses as a conditional of biennial renewal has been sent to the Legislative Reference Bureau.

### **• Review Legislative Proposal Eliminating the "Experience Only" Licensure Option**

Presently, completion of academic training or apprenticeship training may be considered the equivalent of not more than four years of qualifying experience, and graduation from a course other than engineering technology is equivalent to two years of experience. Current law does not recognize the disparity between academic training in engineering technology versus non-engineering curricula in terms of equivalence to qualifying experience.

Wayne Austin suggested that the Section look for a sponsor for this Bill. This legislative proposal will be discussed at the next Section meeting.

## **ADMINISTRATIVE RULES**

Noted

**Designers Section Meeting**  
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**PRACTICE ISSUES**

Noted

**EXAMINATION ISSUES**

None

**MISCELLANEOUS CORRESPONDENCE/INFORMATION**

Noted

**NEW BUSINESS**

None

**CLOSED SESSION**

**MOTION:** Donna Rozar moved, seconded by Michael Ohberg, to convene into closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. To review applications. The motion was carried by a roll call vote: James Dorn-yes, Michael Ohberg-yes, Robert Pertzborn-yes, and Donna Rozar-yes.

**RECONVENE TO OPEN SESSION**

**MOTION:** Donna Rozar moved, seconded by Robert Pertzborn, to reconvene into open session at 11:20 a.m. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MONITORING REPORT**

None

**CASE CLOSINGS**

None

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## CLASS 1 HEARINGS

None

### **DELIBERATION ON PROPOSED STIPULATIONS, ADMINISTRATIVE WARNINGS, AND/ OR DISCIPLINARY ACTION THAT MAY BE SIGNED AFTER PRINTING OF AGENDA**

None

## PENDING APPLICATIONS

Jan Bobholz handed out the exam and licensure applications for the Section to consider.

**MOTION:** Donna Rozar moved, seconded by Robert Pertzborn, to approve the following applicants to sit for the exam: Havlik, Michael G; Hubka, David M; Kanter, Robert D; Landsinger, Chad A; Pitts, Daniel T; Tomaz, David B; Weister, Thomas J; Welke, Anthony E. Motion carried unanimously.

**MOTION:** Donna Rozar moved, seconded by Robert Pertzborn, to approve the following applicants for licensure: Bahr, Dale; Benzshawel, Thomas; Blohowiak, Gregory P.; Chevalier, Michael T.; Coppernoll, Harold L.; Hughey, Lynn P.; Jeffers, David; Johansen, Charles; Reinke, Dean P.; Riebe, Jeffery L.; Steinhofner, Philip P. Motion carried unanimously.

**MOTION:** Donna Rozar moved, seconded by Robert Pertzborn, to approve the intent to deny for the following application: Stern, Ervin D. Motion carried unanimously.

## REINSTATEMENT REQUESTS

None

## EXAMINATION ISSUES

None

## SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None

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**ADJOURNMENT**

**MOTION:** Donna Rozar moved, seconded by Michael Ohberg, to adjourn the meeting at 11:30 a.m. Motion carried unanimously.

**Next Joint Board meeting: Thursday, November 13, 2003**

**Next Section Meeting: Thursday, September 11, 2003**